



**Abingdon Air & Country Show 2019 – Sunday 5<sup>th</sup> May**

Abingdon Airfield / Dalton Barracks, Oxfordshire (public open time from 10am)

**Outside Crafts Stall Application Form**

Contact Name:	
Address & Postcode:	
Tel / Mobile No:	
Email Address:	
Trade Name:	
Description of Stall Activity?	
Saturday set up required?	Yes / No
Overnight stay:	Yes / No <span style="float: right;">SAT / SUN</span> Please Note: You are to be self sufficient – onsite Security & toilets are provided.
ALL FEE'S DUE:	It is essential to be paid in advance in full at the time of booking and are non-refundable. We reserve the right to terminate your application if fee's are not paid in advance.

**Please Note:**

**Your stall application entitles you to one vehicle pass only, which allows access to the showground for the vehicle, driver and one passenger. Any extra helpers required on the stall will need to purchase a ticket at £10 per person, up to a maximum of four Adults, and £5 per Child between 5-15 years old up to a maximum of four.**

Number of additional tickets required: \_\_\_\_\_ / Adult: \_\_\_\_\_ / Child: \_\_\_\_\_

**Pitch Fees (Please tick your required size).**

<b>3m Frontage £40</b>	<b>6m Frontage £75</b>	<b>9m Frontage £105</b>
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Width of your stall in metres? \_\_\_\_\_

Grand Total enclosed (Thats the Stall fee plus any additional tickets required): £ \_\_\_\_\_

**See the next page for payment details and where to send both this application and cheque / postal order.**

**Payment and where to send details:**

<b>Please make out a cheque or postal order to:</b>	Abingdon Air & Country Show
<b>Please download / send both this application form and your cheque or postal order to:</b>	
Mrs Sue Porter, AACs Crafts, c/o 12 Austin Place, Abingdon, Oxfordshire. OX14 1LT	
To help process your application, it would be beneficial if you could include a stamped address envelope. Sue will contact you within 5 days of receiving your application by telephone or email.	
<b>DO NOT SEND ANY APPLICATIONS TO DALTON BARRACKS!!!</b>	
All application forms together with a cheque / postal order must arrive by the absolute latest 22 <sup>nd</sup> April 2019. Any applications received after this date will not be honoured and sent back to the rightful person.	
<b>ALL pitches allocated on a first come first served basis and we will position you as we see fit to do so.</b>	

**Please confirm you hold current public liability insurance and a valid risk assessment. Yes / No**

**Please have to hand on the day copies of each – we may have random checking as we did with the 2018 show.**

<b><u>A Note from the Organiser:</u></b>
When applying, please make sure all details are correct and cheques / postal orders are filled out correctly and written clearly. It may also be worth taking a copy of the completed form so you have a record of it.
We welcome Stall holders to arrive from Midday to 8pm Saturday 4 <sup>th</sup> May to set up, and from 06.30am to 09.00 to set up on showday, Sunday 5 <sup>th</sup> May.
<b>You must be onsite by 09.00hrs on showday, Sunday 5<sup>th</sup> May – late entries this time will be turned away and you will not receive a refund, therefore attendance to set up ON TIME is critical.</b>
The speed limit entering / exiting the showground is 20mph – in 2018 we banned two Stall holders from returning due to excess speed within the airfield. Both ourselves and the Army do not tolerate speeding within the grounds.
<b><u>FULL TERMS &amp; CONDITIONS WILL BE SENT TO YOU WHEN PASSES ETC ARE ALLOCATED OUT AFTER MID APRIL 2019. PLEASE DO NOT EMAIL / TELEPHONE SUE BEFORE MID APRIL ASKING ABOUT PASSES ETC.</u></b>

**Data Protection Act 2018**

Under the provisions of this Act, which came into force in May 2018, we are required to obtain individual permission for us to store personal data on our show files. In sending us the information detailed above on page one, we need your authority to hold this information for as long as necessary until the show has ended minimum and subsequent re-sending of an application form for 2020 thereafter. We should be grateful if this authority can be given.

**Please make sure you sign and date the application once completed which includes Data Protection Act:**

**Your Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office use:**

<b>Payment method: Cheque or Postal Order</b>	<b>Cheque or Postal Order No:</b>
<b>Date of Receiving:</b>	<b>Stall Reference:</b>